

保柏僱健康  
中小企醫療保障計劃  
Bupa Empower  
SME Health  
Insurance  
Scheme





## 極致靈活，全面照顧僱員健康

相信大部分僱主都明白為僱員提供健康保障的重要性，然而中小企資源有限，市場上大部分團體醫保計劃都未必能符合你的實際需要，為僱員選擇醫療保障變成一大難題。

**保柏僱健康中小企醫療保障計劃**正是特別為本港的廣大中小企而設。本計劃按你的需要及預算提供兩種計劃級別，如希望針對僱員的日常醫療需要，更可獨立投保門診保障。不論公司規模或行業，我們都能為你提供一系列的保健服務，支援僱員的健康。透過全面的僱員福利和服務，我們希望能助你提高公司的生產力，留住寶貴人才。


保柏認為，中小企不應局限於少數的團體醫保計劃選擇。在本計劃下，你可為僱員自由配搭保障項目，度身訂造切合僱員需要的完美方案。有保柏僱健康作為你的健康夥伴，你及僱員都可為未來做好準備，輕鬆接受任何挑戰。

## Ultimate flexibility to take care of your employees' health and wellness

Most employers recognise the importance of providing health coverage for their employees. But for small- or medium-sized enterprises (SMEs) with more limited resources, this can be a challenge. A majority of the existing group schemes in the market can't fully meet your needs.

We're proud to launch **Bupa Empower SME Health Insurance Scheme**, which is specifically tailored for a wide range of SMEs in Hong Kong. This scheme is divided into two tiers based on your needs and budget. We've even included a standalone Clinical Benefit, if you'd like to focus on employees' day-to-day medical needs. No matter your size or industry, we can offer a range of wellness services to support your employees' health. In turn, this holistic approach will boost productivity and help you retain talented team members.

Companies like SMEs shouldn't be limited to a few choices of health insurance schemes. Our mix-and-match approach will provide the perfect solution just for you. With Bupa Empower as your health and wellness partner, you and your employees will be prepared for whatever the future holds.

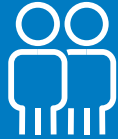
市場上典型的中小企醫保計劃 Typical SME medical schemes in the market	VS	 保柏僱健康 Bupa Empower
<ul style="list-style-type: none"><li>☹️ 對企業規模及行業有所限制</li><li>☹️ Restrictions on company size or industry</li></ul>		<ul style="list-style-type: none"><li>😊 低至2名僱員即可投保</li><li>😊 不論企業規模，均無須核保</li><li>😊 適合任何行業及職業</li><li>😊 Coverage for a <b>minimum of 2 employees</b></li><li>😊 No underwriting for SMEs of all sizes</li><li>😊 All industries and occupations included</li></ul>
<ul style="list-style-type: none"><li>☹️ 通常採用劃一設計，保障選項有限</li><li>☹️ Usually one size fits all, with limited options</li></ul>		<p>靈活組合：</p> <ul style="list-style-type: none"><li>😊 2種計劃級別及多項保障選擇，共<b>超過700種保障組合</b></li><li>😊 提供廣泛的網絡服務供應商，助你控制成本</li><li>😊 可選不設個別保障項目限額的計劃，靈活性高</li></ul> <p>Flexible combinations:</p> <ul style="list-style-type: none"><li>😊 2 plan tiers including multiple options, for <b>more than 700 combinations</b> in total</li><li>😊 An extensive provider network to control costs</li><li>😊 A plan without item limits for greater flexibility</li></ul>
<ul style="list-style-type: none"><li>☹️ 沒有或只提供有限的僱員保健服務</li><li>☹️ None to few services for employee health and wellness</li></ul>		<ul style="list-style-type: none"><li>😊 設有多項保健服務，包括牙科服務、眼科及身體檢查，以及健康支援服務和健康應用程式 <b>Blua Health</b></li><li>😊 A <b>wide range of wellness services</b> including dental service, optical check, health assessment, as well as health coaching services and our wellness app <b>Blua Health</b></li></ul>



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計劃特點 — 在支援僱主方面  
Scheme features -  
to support employers  
like you



計劃特點 — 在支援僱員方面  
Scheme features -  
to support your  
valuable employees



自選保障  
Optional  
benefits



免費保障及服務  
Free benefits  
and services



保障、健康全掌握  
Insurance and wellness  
in your hands



保柏 — 你的明智之選  
Why choose Bupa

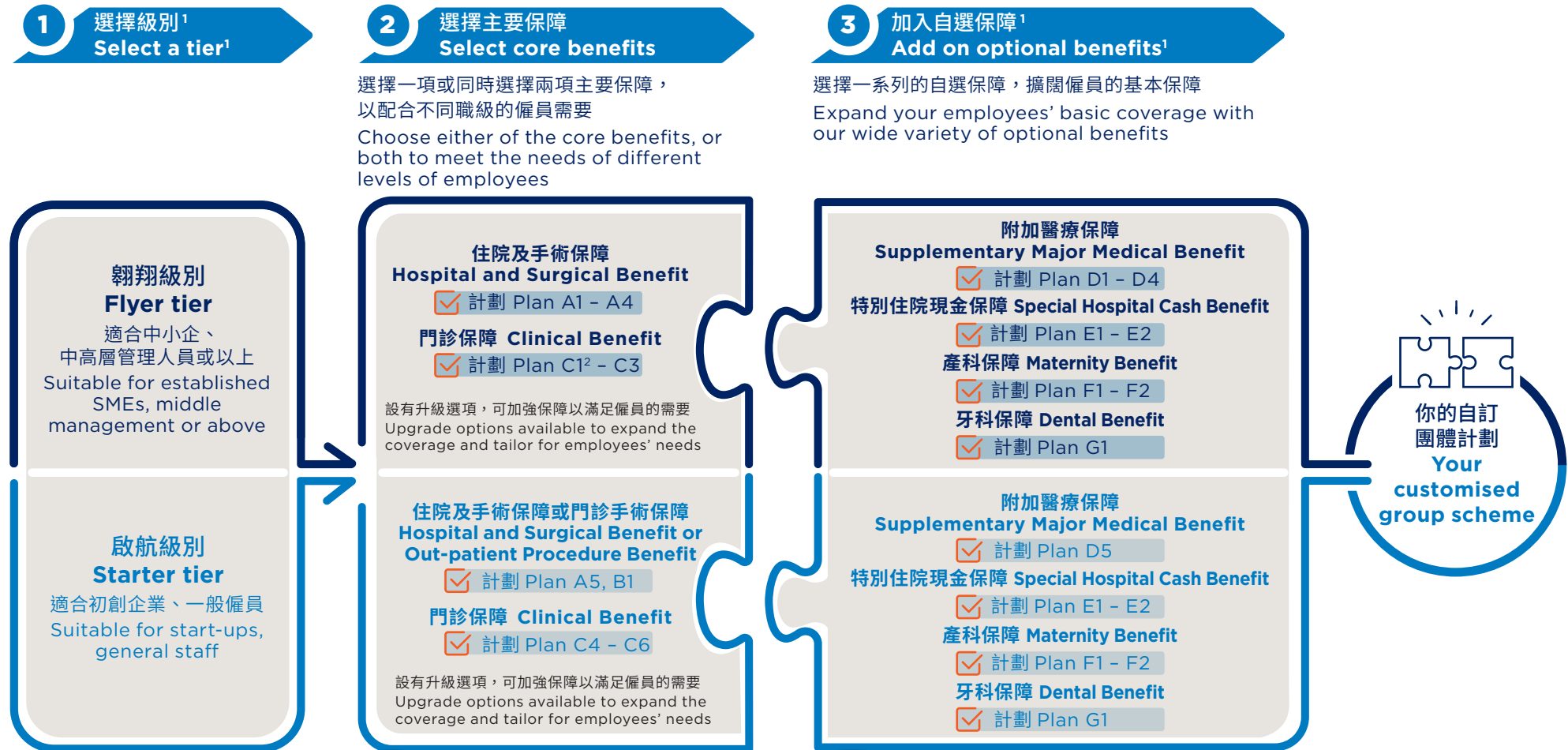


常見問題  
Frequently asked  
questions

## 計劃結構及概要 Plan structure and overview

你可為不同職級的僱員選擇不同計劃級別及保障組合。

You can select different tiers and benefit combinations for groups of employees within your company.



<sup>1</sup> 2至4名僱員的企業只可選擇啟航級別下的主要保障及自選牙科保障。

<sup>2</sup> 翱翔級別的門診保障計劃C1只適用於10名或以上僱員的企業，並有最少5名僱員投保此計劃選項。

<sup>1</sup> Companies with 2 to 4 employees can only choose the Starter tier's core benefit(s) with optional Dental Benefit.

<sup>2</sup> Flyer tier's Clinical Benefit Plan C1 is only applicable to companies with 10 or more employees and with at least 5 employees enrolled in this plan option.



## 計劃結構及概要 Plan structure and overview

### 保障一覽 Cover at a glance

#### 主要保障 Core benefits

- 住院及手術保障 Hospital and Surgical Benefit
- 門診手術保障 (只適用於啟航級別)  
Out-patient Procedure Benefit (applicable to Starter tier only)
- 門診保障 Clinical Benefit

#### 自選保障 Optional benefits

- 附加醫療保障 Supplementary Major Medical Benefit
- 特別住院現金保障 Special Hospital Cash Benefit
- 產科保障 Maternity Benefit
- 牙科保障 Dental Benefit

#### 免費保障及服務 Free benefits and services

- 免費保柏國際援助計劃  
Free Bupa Worldwide Assistance Programme
- 健康支援服務<sup>3</sup> Health Coaching Services<sup>3</sup>

#### 醫療卡 Medical card

有 Yes

#### 保障期 Period of cover

一年，如符合續保資格條件便可每年續保  
One year, renewable yearly if renewal eligibility requirements are met

### 投保資格 Eligibility

#### 公司規模 Company size

2 - 50名僱員 2 - 50 employees

#### 僱員 Employees

所有65歲以下的全職僱員 (可續保至69歲)  
All full-time employees aged under 65 (renewal up to age 69)

#### 僱員家屬 Employees' dependants

- 65歲以下的配偶 (可續保至69歲)  
Spouse aged under 65 (renewal up to age 69)
- 僱員的未婚子女，年齡介乎15日至17歲或未滿23歲的全日制學生 (當保柏要求時提供有效證明文件)  
Unmarried children aged between 15 days and 17 years, or under 23 years for full-time students (with valid proof upon request)

### 如何投保 How to enrol

- 與我們的專業團隊討論最適合貴公司的計劃選項建議
- 無須核保，請在申請表上填妥會員資料並連同正確保費及徵費，於月底前最少10個工作天交回
- 合約將於下月1號生效
- Talk to our dedicated team for recommendations of plan options that best suit your company
- No underwriting is required. Simply submit the completed application form with member details and relevant subscription and levy payment at least 10 working days before the end of the month
- Your contract will come into effect on the first day of the following month

<sup>3</sup> 健康支援服務只適用於翱翔級別的住院及手術保障計劃A1及A2，以及門診保障計劃C1。

<sup>3</sup> Health Coaching Services is only applicable to Flyer tier's Hospital and Surgical Benefit Plan A1 and A2, as well as Clinical Benefit Plan C1.



## 啟航級別計劃選項 — 初創企業及一般僱員的超值之選

### Starter tier plan options - the budget-savvy choice for start-ups and general staff

熱愛烹飪的陳小姐最近與拍檔開設了一間小型烘焙工作室。雖然只屬小生意，但陳小姐仍希望為自己及拍檔購買醫療保障，讓大家能放心拼搏，專注發展事業。然而，由於只得兩名僱員，預算又不多，市面上合資格可選擇的團體醫保寥寥可數。幸好有保柏僱健康為她們提供保障，陳小姐所選擇的保障組合包括：

Ms. Chan has always loved cooking and has just started a bakery workshop with her business partner. Although it's a small business, Ms. Chan would like to plan for their medical needs so they can rest easy and focus on success. With just 2 employees and a limited budget, Ms. Chan isn't eligible for many corporate health insurance schemes in the market. Luckily Bupa Empower is here to help with a personalised combination of benefits:



#### ✓ 住院及手術保障 (計劃 A5) Hospital and Surgical Benefit (Plan A5)

- 賠償診所手術、日症以及住院治療的費用
- 有齊網絡及非網絡服務供應商選擇，可自由選擇醫生及醫院，靈活性高
- Covers expenses for clinical operations, day cases as well as hospital treatment
- Covers network and non-network providers with free choice of doctors and hospitals for greater flexibility

#### ✓ 門診保障 (計劃 C4) Clinical Benefit (Plan C4)

- 有齊西醫、中醫保障，包括精神科相關治療及臨床心理輔導
- 保健服務—每名會員可於每合約年度享用一次洗牙服務
- Covers both Western medicine and Chinese medicine, including psychiatric-related treatments and psychological counselling
- Wellness Service – each member can enjoy one scaling and polishing each contract year

陳小姐以上的保障組合，每名會員每月保費低至 HK\$198。當企業未來擴展規模時，還可於續保時選擇升級的保障以配合醫療需要。不論公司的規模如何，一律可享有 **myBupa** 僱主網上平台，輕鬆管理計劃。

Subscriptions per person per month for Ms. Chan's chosen plan are as low as HK\$198. If her company expands in the future, there's an option to upgrade the benefits upon renewal to meet their changing needs. No matter the size, any company can easily manage their scheme with the **myBupa** online portal for employers.



## 翱翔級別計劃選項 — 中小企及中高層管理人員的健康夥伴

### Flyer tier plan options - the wellness partner for established SMEs and middle management or above

袁先生是一間小型科技公司的人力資源部主管，其公司由初創企業一直發展成有近40名僱員的中小企。在保柏僱健康的支援下，袁先生的公司可保持正面積極及具生產力的工作環境。人力資源部亦發現在提供全面的僱員醫療及健康保障後，員工的流失率亦有所改善。袁先生為公司揀選的保障組合包括：

Mr. Yuen is head of HR at a small tech company. They've grown from a small start-up to employing around 40 people now. With support from Bupa Empower, Mr. Yuen's company can maintain a work environment that's both positive and productive. HR staff have noticed less turnover after providing customised, holistic medical and wellness benefits. The combination that Mr. Yuen has chosen for the company features:



#### 管理層及經理 Management and supervisors

##### ✓ 住院及手術保障 (計劃 A2)

###### Hospital and Surgical Benefit (Plan A2)

- 半私家房級別保障，每合約年度 HK\$300,000 保障額 (不設分項限額)
- HK\$300,000 in semi-private room coverage per contract year (no item limits)

##### ✓ 門診保障 (計劃 C1，並選擇每年最高賠償額的升級選項) Clinical Benefit (Plan C1, plus the upgrade option for Overall Annual Limit)

- 每合約年度 HK\$100,000 門診保障額 (不限診治次數)
- 保健服務—每名會員可任選牙科、眼科、健康檢查及足病診療服務，以每合約年度 HK\$1,500 為限
- HK\$100,000 in clinical coverage per contract year (no visit limits)
- Wellness Service - each member can enjoy dental service, optical check, health check and podiatry services, up to HK\$1,500 per contract year

#### 所有其他職員 All other staff

##### ✓ 住院及手術保障 (計劃 A4)

###### Hospital and Surgical Benefit (Plan A4)

- 大房級別保障，各保障項目設分項限額
- Ward level coverage, with item limits for each benefit item

##### ✓ 門診保障 (計劃 C3)

###### Clinical Benefit (Plan C3)

- 各保障項目設分項限額，每合約年度共 40 次診治
- 保健服務—每名會員可於每合約年度享一次牙科/眼科/健康檢查
- Each benefit item has an item limit, with a total of 40 visits per contract year
- Wellness Service - each member can enjoy one dental service/optical check/health check per contract year

袁先生更為所有僱員加入 **Blua Health** 應用程式，除可進行線上健康評估、免費參加健康課程及瀏覽健康貼士外，使用 AI 功能完成健康目標更可賺取積分換領獎賞。不論公司的規模如何，一律可享有 **myBupa** 僱主網上平台，輕鬆管理計劃。

Mr. Yuen has also enrolled in the **Blua Health** wellness app for all employees. They can complete an online health assessment, use AI-powered features to earn points to redeem rewards for healthy living, book wellness classes for free, and read health tips from experts. No matter the size, any company can easily manage their scheme with the **myBupa** online portal for employers.



## 計劃特點 — 在支援僱主方面

### Scheme features - to support employers like you



#### 極致靈活的保障組合

##### Ultimate flexibility with free combination

我們明白，創新及靈活性高的中小企均希望為僱員提供最佳的醫療保障。本計劃設有超過700種保障組合，你可自由配搭包含門診手術、住院，甚至只設門診的基本計劃。所有主要保障均設有升級選項，方便你為僱員設計最佳的保障。你亦可為不同職級的僱員度身訂造不同的保障組合。

We understand innovative and agile SMEs like you are eager to provide the best medical insurance for your employees. This scheme offers ultimate flexibility for more than 700 benefit combinations – you can mix and match your base plan with benefits that cover out-patient procedures, hospitalisation or even just clinical visits. All core benefits provide upgrade options that expand the coverage to better suit your employees' needs. You can also tailor the benefit options for employees at different grades.



#### 設兩種計劃級別，配合你的預算

##### 2-tier plan options to suit your budget

你可按預算選擇「啟航」或「翱翔」級別下的計劃。初創企業可選擇以超值保費提供基本保障的啟航級別；而翱翔級別則特別為中小企而設，提供較高保障及靈活性的計劃選擇。你亦可為不同職級的僱員選擇不同的計劃級別，例如為一般僱員選擇啟航級別，中高層管理人員則可選擇翱翔級別。

You can choose from our plan options in 2 different tiers – Starter tier and Flyer tier – to better suit your budget. Start-up companies can choose the Starter tier with basic benefits at affordable rates. The Flyer tier is designed for established SMEs, providing plan options with higher coverage and flexibility. You can also select different tier plan options for groups of employees within your company, for example, Starter tier for general employees and Flyer tier for middle management or above.



## 計劃特點 — 在支援僱主方面

### Scheme features - to support employers like you



#### 按年齡組別劃分保費 Subscriptions by age group

本計劃的保費結構簡單，僱員及配偶的保費以5個年齡組別劃分，子女則設劃一保費。此外，享相同保障組合的僱員之保費將按該組別僱員的平均年齡計算。

例子：如5名享相同保障組合的僱員之平均年齡為38歲，他們的保費將按31至40歲組別的保費計算。

This scheme has a simple subscription structure with 5 age groups for employees and their spouses, and a flat rate for employees' children. What's more, the subscriptions for each class of employees with the same benefit options will be based on their average age.

For example, if the average age of the 5 employees under the same benefit option is 38, their subscriptions will be based on the 31-40 age group.



#### 兩名僱員即可投保 Low entry with just 2 employees

保柏照顧每名僱員的健康，本計劃的最低投保人數為2名僱員，任何行業的初創企業或中小企均歡迎投保。

為迎合延遲退休年齡的趨勢，本計劃可續保至69歲，全面照顧你的僱員的健康需要。

We look after the health and wellness of every employee. This scheme offers enrolment for a minimum of 2 employees to support start-up companies. Start-ups and SMEs in all industries are welcome.

To cope with the trend of retiring at a later age, this scheme also offers renewal up to age 69 to better take care of your employees.



#### 簡易投保及保單管理 Easy enrolment and policy management

投保簡易，無須進行醫療檢查。為方便你管理僱員的保障，你亦可免費使用保柏的 **myBupa** 僱主網上平台，隨時隨地增加或移除僱員及家屬、查閱索償狀況及差額紀錄。

No medical examination is required at application. To help you manage your employees' memberships easily, you'll also have free access to Bupa's **myBupa** online portal for employers. You can add or remove employees and dependants, check their claims status and shortfall history at any time.



## 計劃特點 — 在支援僱員方面

### Scheme features - to support your valuable employees



#### 保障已存在病症 Covers pre-existing conditions

本計劃可保障已存在病症（受一年等候期約束<sup>4</sup>），為你的僱員提供更佳保障。

To better take care of your employees' wellbeing, this scheme can cover pre-existing conditions subject to a 1-year waiting period<sup>4</sup>.



#### 第二索償現金津貼 Second claims incentive

本計劃提供第二索償現金津貼，如會員的住院費用先由其他保險公司作出賠償，其後向保柏索償，便可獲此津貼。

This scheme also provides a second claims incentive. We'll offer this incentive to members if their hospital expenses were paid by another insurer first, and then claimed from Bupa.



#### 癌症及嚴重傳染病保障 Coverage for cancer and serious infectious diseases

如會員確診癌症或嚴重傳染病<sup>5</sup>，我們將會提升住院費用<sup>6</sup>（如手術、深切治療及住院雜費）的保障限額至120%，讓會員在關鍵時期接受更佳及更先進的治療。

If a member is diagnosed with cancer or a serious infectious disease<sup>5</sup>, we'll increase the benefit limit for hospital expenses<sup>6</sup> such as surgeries, intensive care and miscellaneous services to 120% to help the member afford better and more advanced treatment in these critical times.

<sup>4</sup> 已存在病症的保障只適用於最少10名僱員的企業。

<sup>5</sup> 嚴重傳染病包括登革熱、日本腦炎、2019冠狀病毒病等，以及任何未來根據世界衛生組織介定為國際關注的突發公共衛生事件。有關嚴重傳染病的詳細列表及定義，請參閱保障金額表及合約。

<sup>6</sup> 癌症及嚴重傳染病保障適用於住院及手術保障項目 A1-A9 及 A12-A13。

<sup>4</sup> Coverage for pre-existing conditions is only applicable to companies with at least 10 employees.

<sup>5</sup> Serious infectious diseases include Dengue Fever, Japanese Encephalitis, COVID-19 and more, as well as any future Public Health Emergency of International Concern according to the World Health Organisation. Please refer to the Schedule of Benefits for the detailed list of serious infectious diseases and the Contract for definitions.

<sup>6</sup> Cancer and Serious Infectious Disease Benefit applies to items A1-A9 and A12-A13 under Hospital and Surgical Benefit.

## 計劃特點 — 在支援僱員方面 Scheme features - to support your valuable employees



### 視像診症服務<sup>7</sup> Video consultation services<sup>7</sup>

受保於門診保障的會員更可享受視像診症服務，舒適安全地由我們特選的醫生進行視像診症。

Members with Clinical Benefit can also enjoy video consultation services to consult our selected doctors through a video call comfortably and safely.



### 全面的情緒健康保障 Comprehensive mental health coverage

為照顧僱員的情緒健康，本計劃提供住院及門診的精神科相關保障。當中門診保障更特設門診精神科相關治療及臨床心理輔導保障<sup>8</sup>，賠償包括精神、心理、情緒或行為症狀、認知障礙症（包括阿茲海默氏症）及帕金森病等門診治療的費用。

To take care of your employees' mental wellbeing, this scheme provides both in-patient and out-patient psychiatric-related coverage. In particular, our Clinical Benefit includes coverage for psychiatric-related treatments and psychological counselling<sup>8</sup>, such as out-patient treatments for psychiatric, psychological, mental or behavioural conditions, senile dementia (including Alzheimer's disease) and Parkinson's disease.



### 全面的保健支援 All-round wellness support

除醫療保障外，我們亦關心你的僱員的保健需要。我們的門診保障特設保健服務<sup>8</sup>，會員可於每合約年度選擇以下其中一項服務（適用資格按所選的保障而定）：

- 牙科服務
- 眼科檢查
- 健康檢查

受保於翱翔級別的門診保障計劃C1的會員更可享受以上所有服務及足病診療保障，總保障額以每合約年度HK\$1,500為限。

此外，你更可為你的僱員提供健康應用程式 **Blua Health**，幫助他們管理健康。詳情請參閱 **Blua Health** 部分。

Apart from providing medical coverage, we also take care of your employees' wellbeing. Our Clinical Benefit is specially designed to include a wellness benefit<sup>8</sup>. Members can choose one service each contract year (eligibility varies depending on the choice of benefits):

- Dental service
- Optical check
- Health check

For Flyer tier's Clinical Benefit Plan C1, members can even enjoy a combination of these services plus podiatry service up to a total benefit limit of HK\$1,500 per contract year.

What's more, you can also enrol your employees in our wellness app **Blua Health** to help them take charge of their health. Please refer to the "**Blua Health**" section for details.

<sup>7</sup> 詳情請瀏覽 [www.bupa.com.hk/vc](http://www.bupa.com.hk/vc)。受條款及細則約束。

<sup>8</sup> 不適用於啟航級別的門診保障計劃C6。

<sup>7</sup> Visit [www.bupa.com.hk/vc](http://www.bupa.com.hk/vc) for details. Terms and conditions apply.

<sup>8</sup> Not applicable to Starter tier's Clinical Benefit Plan C6.



## 計劃特點 — 在支援僱員方面

## Scheme features - to support your valuable employees



### 使用醫療卡享免找數服務

#### Cashless service with medical card

保柏的網絡服務供應商為本港最龐大的私營醫療網絡供應商之一。持有保柏醫療卡的會員可於本港的指定私家醫院<sup>9</sup>、網絡服務供應商及指定的日症中心<sup>10</sup>享免找數服務<sup>11</sup>（適用資格按所選的保障而定）。我們會按預先批核的限額直接支付合資格醫療費用，為會員免卻申請索償的煩惱。

Bupa has one of Hong Kong's largest private provider networks. With a Bupa medical card, members can enjoy cashless service<sup>11</sup> at designated private hospitals<sup>9</sup>, network service providers and designated day case centres<sup>10</sup> in Hong Kong (eligibility varies depending on the choice of benefits). We'll pay the eligible medical expenses directly up to the pre-approved limit, so members don't have to submit any claims.



### 可獲終生續保

#### Access to lifelong cover

我們的團體會員可在人生不同階段（如團體醫保續保時、離職前後／退休前），加入「保柏易增值醫療保障計劃」，為自己更添保障。不論健康狀況如何，均無須核保及保證接受申請<sup>12</sup>，而且所有於團體計劃中受保的疾病均可在保柏易增值內獲終生保障<sup>13</sup>。

Our group members can enrol in Bupa VTop Health Insurance Scheme at different life stages (e.g., upon renewal of their group scheme, before or after changing jobs, before retirement) to boost their cover. Bupa guarantees that their application will be accepted without underwriting regardless of their health conditions<sup>12</sup>. Moreover, medical conditions protected by their group membership will be covered for life<sup>13</sup> under Bupa VTop.

<sup>9</sup> 有關指定私家醫院名單，請參考保障金額表。此為於印刷日時最新之網絡醫院名單，此名單可能會不時更改。你可於入院前致電保柏查詢最新名單。

<sup>10</sup> 請登入保柏的手機應用程式或網站查閱最新的適用網絡服務供應商及指定日症中心名單。這些名單可能會不時更改。

<sup>11</sup> 如你於「住院及手術保障」下享有免找數服務，你的保柏醫療卡或會受限於指定的住院信用額。請登入我們的Blue Health手機應用程式內的「myBupa」分頁，然後點擊「我的保障」查閱你的信用額。

<sup>12</sup> 詳情請參閱「保柏易增值醫療保障計劃」產品冊子的「投保資格」部分。

<sup>13</sup> 只要會員受保於保柏團體醫保及／或保柏易增值合共最少連續12個月，所有在其保柏團體計劃下可獲賠償的已存在病症將於保柏易增值下受到保障，除非該病症於保柏易增值合約內列明為不受保障項目。保柏保證會員在保柏易增值下的保障可獲每年續保至終生，只要他們符合合約內所列明的續保要求。保柏保留在合約續保時更改保費、保障、條款及細則的權利。會員可參閱他們的保柏易增值合約以了解詳情。

<sup>9</sup> For the list of designated private hospitals, please refer to the Schedule of Benefits. This list is current at the date of printing and it is subject to change from time to time. For the current list, please call Bupa before hospital admission.

<sup>10</sup> Please log in to Bupa's mobile app or website to view the latest list of applicable network service providers and designated day case centres. These lists are subject to change from time to time.

<sup>11</sup> If you are entitled to the cashless service under Hospital and Surgical Benefit, a Hospitalisation Credit Limit may be assigned to your Bupa medical card. Please log in to the "myBupa" page of Blue Health mobile app, and tap "My Coverage" to check your credit limit.

<sup>12</sup> Please refer to the "Eligibility" section of the Bupa VTop Health Insurance Scheme brochure for details.

<sup>13</sup> All pre-existing conditions which are payable under a member's Bupa group scheme shall be covered under Bupa VTop if they have been continuously insured under a Bupa group scheme and/or Bupa VTop for a total of at least 12 consecutive months, with the exception of those specified under the General Exclusions of the Bupa VTop contract. Bupa guarantees that members' cover under Bupa VTop can be renewed every year for life as long as they meet the requirements as stated in the Renewal Clause of their contract. Bupa reserves the right to amend the subscription, benefits, terms and conditions upon their contract renewal. They can refer to their Bupa VTop contract for further details.

## 自選保障 Optional benefits

你亦可在僱員的基本保障上加入一系列的自選保障，提升保障安全網。

You can also expand your employees' basic coverage with a wide variety of optional benefits.



### 附加醫療保障<sup>14</sup> Supplementary Major Medical Benefit<sup>14</sup>

嚴重或長期疾病的醫療支出往往屬意料之外，自選附加醫療保障可為你的僱員減低自付費用。當醫療費用超出住院及手術保障<sup>15</sup>的賠償額時，附加醫療保障將賠償差額的8成，以指定的最高賠償額為限。

Some serious or long-term illnesses can rack up unexpected costs. The optional Supplementary Major Medical Benefit will help to reduce potential out-of-pocket expenses by boosting your employees' basic cover. It pays 80% of the medical expenses in excess of the amount covered by the Hospital and Surgical Benefit<sup>15</sup> up to the specified maximum limit.



### 產科保障<sup>14</sup> Maternity Benefit<sup>14</sup>

此保障包括住院期間的診症、住院、產前檢查及產後檢查，以及住院期間新生嬰兒護理費用。

This benefit covers obstetrician's fees, hospitalisation charges, prenatal and postnatal check-up costs and nursery care for a newborn baby during hospital confinement.



### 特別住院現金保障<sup>14</sup> Special Hospital Cash Benefit<sup>14</sup>

如會員因意外或癌症／嚴重傳染病而住院，可分別獲每日住院現金高達HK\$1,000或HK\$2,000。

If members are hospitalised due to an accident or cancer / serious infectious disease, they'll get a daily cash payment of up to HK\$1,000 or HK\$2,000 respectively.



### 牙科保障 Dental Benefit

牙科保障包括洗牙、補牙及脫牙、牙周手術、緊急意外治療等。如會員於指定網絡牙科中心<sup>16</sup>接受診治，更可就覆蓋的服務項目享用免找數服務及全數賠償<sup>17</sup>。

Covers dental expenses such as scaling and polishing, fillings and extractions, emergency consultations and more. If members receive treatment at designated network dental centres<sup>16</sup>, they can enjoy cashless service and full cover<sup>17</sup> for covered items.

<sup>14</sup> 附加醫療保障、特別住院現金保障及產科保障只適用於最少5名僱員的企業。

<sup>15</sup> 附加醫療保障不適用於入院前及出院後之門診護理、精神科治療、癌症及嚴重傳染病保障、第二索償現金津貼及門診手術額外現金。詳情請參閱保障金額表。

<sup>16</sup> 網絡牙科中心指由保柏委任的牙科中心網絡以提供保障金額表上「網絡牙科中心保障」所列的牙科服務項目。網絡牙科中心地點包括金鐘、銅鑼灣、鰂魚涌、尖沙咀、將軍澳、沙田、青衣、東涌等。請登入保柏的手機應用程式或網站查閱最新的牙科中心地址。此名單會不時更改。

<sup>17</sup> 會員只需出示保柏醫療卡及香港身份證以作核實及紀錄，便可於指定網絡牙科中心享用免找數服務及全數賠償。

<sup>14</sup> Supplementary Major Medical Benefit, Special Hospital Cash Benefit and Maternity Benefit are only applicable to companies with at least 5 employees.

<sup>15</sup> Supplementary Major Medical Benefit is not applicable to Pre-admission and Post-hospitalisation Out-patient Care, Psychiatric Treatment Benefit, Cancer and Serious Infectious Disease Benefit, Second Claims Incentive as well as Out-patient Surgery Cash Allowance. Please refer to the Schedule of Benefits for details.

<sup>16</sup> Network Dental Centre refers to the network of dental service providers appointed by Bupa to provide dental services listed under "Network Dental Centre benefit" in the Schedule of Benefits. Locations of the Network Dental Centres include Admiralty, Causeway Bay, Quarry Bay, Tsim Sha Tsui, Tseung Kwan O, Sha Tin, Tsing Yi, Tung Chung, etc. Please log in to Bupa's mobile app or website to view the latest location list. This list is subject to change from time to time.

<sup>17</sup> Members can enjoy cashless service and full cover at designated Network Dental Centres by presenting their Bupa medical card and Hong Kong Identity Card for verification and record.

## 免費保障及服務 Free benefits and services

### 免費保柏國際援助計劃 Free Bupa Worldwide Assistance Programme

你的僱員均可免費使用保柏國際援助計劃。當他們於海外或國內需要醫療支援時，此計劃可提供協助。

Your employees will have free access to our worldwide assistance programme. It provides medical support and assistance if they need help while overseas or in mainland China.

### 健康支援服務<sup>3</sup> Health Coaching Services<sup>3</sup>



#### 24小時健康專線 24/7 Healthline

我們的合資格健康管理團隊可為會員提供協助及指導，背後更有醫生作為顧問<sup>18</sup>—由怎樣照顧患者親友，以至與會員討論病情及治療方案等。我們亦可根據會員的指定情況或需要提供診所及醫院名單以供參考，更可協助預約選定的診症及治療服務。

Our team of qualified health management professionals, supported by doctors<sup>18</sup> can provide assistance and guidance—from how to care for a sick relative to discussing symptoms, treatment and more. We can also provide a list of clinics and hospitals based on each member's specific condition or needs for their reference, as well as set up appointments for their selected consultations and treatments.



#### 第二醫療意見 2<sup>nd</sup> medical opinion

我們可安排醫療專家為會員提供專業的第二意見，讓他們掌握病情從而決定治療方法。

We'll arrange for members to get medical advice from a panel of medical specialists to clarify their doubts. Then they can make informed decisions about treatment.



#### 健康顧問 Care Manager

如不幸患上危疾，我們的健康顧問可與會員緊密聯絡，跟進索償、全程協助治療至康復過程，包括解釋治療計劃和醫療開支以至安排跟進治療。當會員入住本港私家醫院時並得到其同意下，我們可前往醫院探望或致電慰問。

In case of critical illnesses, our Care Manager can be in touch with the member to follow up on claims and assist them throughout treatment and recovery, from explaining their treatment plans and overseeing costs to arranging follow-up consultations. If the member is admitted to a local private hospital, our Care Manager will make a courtesy call or visit, with their consent.

<sup>3</sup> 健康支援服務只適用於翱翔級別的住院及手術保障計劃A1及A2，以及門診保障計劃C1。

<sup>18</sup> 醫生會於辦公時間內支援護士解答問題。辦公時間為星期一至五，上午9時至下午6時（香港時間），公眾假期除外。

<sup>3</sup> Health Coaching Services is only applicable to Flyer tier Hospital and Surgical Benefit Plan A1 and A2, as well as Clinical Benefit Plan C1.

<sup>18</sup> Doctors will be available during scheduled office hours to support the nurses in answering enquiries. Office hours: Mon – Fri, 9am to 6pm (Hong Kong time), except public holidays.



## 全方位癌症支援服務 助你重踏健康人生 Comprehensive cancer care support: helping you embark on a healthier life

當面對癌症治療的挑戰時，保柏的癌症支援服務將成為你的最強後盾。我們結合不同的專業醫療團隊，為你提供全面的癌症治療、支援及關懷服務。主要服務包括：  
When facing the challenges of cancer treatment, Bupa Cancer Care is your strongest ally. Bringing together a connected team approach, we offer you an integrated cancer care support system. Our main services include:



護士專線  
Dedicated nurse hotline



個人化治療計劃  
Tailored treatment plan



特快預約服務  
Fast-tracked booking



綜合健康支援  
Allied health support

我們全程積極跟進並將治療信息透明化，全心全意陪伴你走過抗癌之路的每一步。

By providing transparent information and proactive follow-ups, we are devoted to walk along with you at every step of your cancer care journey.

掃二維碼了解更多

Scan the QR code to learn more



# blua. health 保障、健康全掌握 Insurance and wellness in your hands

Digital health  
by Bupa

我們提供手機應用程式及網上僱主平台，讓你及僱員掌控健康和保險計劃。

We provide a mobile app and an online employer portal to help you and your employees manage health and insurance scheme.



## 管理你的保險計劃 Manage your insurance scheme

myBupa 僱主網上平台  
myBupa online portal for employers



### 管理會員資料 Manage member profiles

只需點擊幾下，輕鬆新增或移除僱員及家屬。  
Add or remove employees and dependants in just a few clicks.



### 更新會員保障 Update member coverage

按僱員職級分配保障，你亦可網上更新僱員的賠償銀行戶口資料。  
Assign benefits to different employees according to their grade. You can also update their bank account for reimbursement online.



### 管理索償 Manage claims

隨時查閱僱員的索償狀態、差額紀錄及所欠差額，輕鬆管理成本。  
Check employees' claims status, shortfall history and outstanding shortfall at any time for cost control.



### 會員轉移總結 Member movement summary

如你曾網上更改會員資料，將會收到會員轉移總結以作紀錄。  
You'll receive a member movement summary report for record if you've made any changes to member profiles.



### 會籍文件 e-Documents

查閱及下載重要的會籍文件，包括保障金額表及會員指引等。  
View and download important documents including the Schedule of Benefits, membership guide and more.



### 搜尋網絡醫生 Network doctors finder

透過地點或專科分類，搜尋網絡醫生及診所資料。  
Search for network doctors and clinics around Hong Kong by location or speciality.



### 網上索償 Claims assistance

網上提交住院、日症及門診索償、查詢索償狀況，或查閱差額通知書。  
Submit hospital, day case and clinical claims, track claims status or view shortfall invoices.



### 尊享優惠 Exclusive offers

查閱及領取各式服務及產品的特別優惠。  
View and redeem special offers on a variety of services and products.

<sup>19</sup> Blua Health 由 Horizon Health and Care Limited 提供、發佈及營運。myBupa 由保柏（亞洲）有限公司提供、發佈及營運。Horizon Health and Care Limited 及保柏（亞洲）有限公司同為保柏集團旗下在香港註冊的公司。Blua Health 並非保柏（亞洲）有限公司的保險代理中介人或代表其進行任何保險活動。就 Blua Health 提供 myBupa 功能一事上，不構成及不能詮釋為 Blua Health 進行任何在香港法例第 41 章《保險業條例》內所訂明的受規管活動或任何保險活動。

<sup>19</sup> Blua Health is offered, distributed and operated by Horizon Health and Care Limited. myBupa is offered, distributed and operated by Bupa (Asia) Limited. Horizon Health and Care Limited and Bupa (Asia) Limited are companies registered in Hong Kong under the Bupa Group. Blua Health is not a licensed insurance agent of Bupa (Asia) Limited, nor does it represent Bupa to conduct any insurance activities. The fact that Blua Health provides myBupa feature does not constitute and should not be construed as Blua Health conducting any Regulated Activities as defined by the Insurance Ordinance, Chapter 41 of the Laws of Hong Kong, or any insurance activities.

# blua. health **保障、健康全掌握** Digital health by Bupa **Insurance and wellness in your hands**



## 管理你的健康及賺取獎賞 Manage your health and earn rewards

僱員只需要一個手機應用程式 **Blua Health**，即可管理他們的健康和保險計劃。**Blua Health** 應用程式透過 AI 科技助你的僱員管理健康，達成目標更可賺積分換禮品，輕鬆收獲健康！僱員更可利用「診症預約」及「配藥易」功能<sup>20</sup>以獲得更全面的健康方案，滿足他們日常的健康需求和長期的健康目標，助他們更有效地管理健康！

With a single mobile app **Blua Health**, your employees can manage their health and insurance scheme. **Blua Health** helps your employees manage their health with AI powered health-tracking technology. They can also earn points to redeem rewards for healthy living. Keep moving to earn more! By using the “eBooking” and “ePharmacy” features<sup>20</sup>, employees will receive a comprehensive health solution to support both their everyday health



免費使用多項  
健康互動功能  
Enjoy a variety of free  
health app features



30秒AI評估  
你的身心健康  
Access your health in 30  
seconds with AI Technology



與AI教練隨時隨地  
一起健身  
Exercise with AI coach  
anytime, anywhere



賺取積分  
以換領健康獎賞  
Earn points to redeem  
rewards for healthy living



一站式預約  
多項醫療服務  
One-stop booking for  
multiple medical services



簡單幾步即可  
訂購處方藥  
Order prescription medication  
in just a few steps

立即下載 **Blua Health** !

Download **Blua Health** now!



<sup>20</sup> 診症預約及配藥易由醫療服務供應商提供。受條款及細則約束。

<sup>20</sup> eBooking and ePharmacy features on Blua Health are provided by our healthcare service provider. Terms and conditions apply.



## 保柏—你的明智之選 Why choose Bupa

保柏是國際醫療保健專家，我們致力為客戶提供多元化的醫療保險計劃，助你應付不同人生階段的需要。

We're a global healthcare specialist providing a wide range of comprehensive and flexible insurance schemes to suit every life stage and lifestyle.



### 信譽卓著的醫療保健專家 Our reputation and expertise in healthcare

我們於香港及世界各地提供醫療保險及醫療保健服務

- 於全球服務超過5,000萬客戶
- 保柏集團自1947年起為大眾服務，並於1976年設立香港分部
- 作為保柏集團的一份子，卓健醫療透過逾1,600個服務點，包括旗下卓健醫療中心，連同聯營診所，為市民及社區服務

Providing healthcare funding and provision for people in Hong Kong and beyond

- Globally we serve over 50 million customers
- Bupa Group has been serving since 1947 and established our presence in Hong Kong in 1976
- As part of Bupa, Quality HealthCare provides primary care services through a network of over 1,600 service points in Hong Kong, including Quality HealthCare Medical Centres and affiliated clinics



### 賠償服務 Claim service

我們承諾提供快捷簡便的索償服務

- 超過98%之門診索償和住院索償於5個工作天完成賠償處理
- 網上索償服務
- 當賠償辦妥後，會員將收到通知

Promising a quick and easy claims process

- Over 98% of clinical claims and hospital claims are settled within 5 working days
- Submit claims online
- Notification when member's claim has been processed



### 24小時支援 Our round-the-clock support

全面支援，讓你隨時隨地管理保單

- 24小時客戶服務專線
- 手機應用程式及網站

Allowing you to manage your policy at your convenience via

- 24-hour telephone support
- Mobile app and website



## 常見問題 Frequently asked questions

### 1. 「啟航級別」的計劃選項與「翱翔級別」有甚麼分別？

「啟航級別」的計劃選項特別為初創企業及一般僱員而設，以超值保費提供基本保障，主要保障設住院及手術保障、門診手術保障及門診保障以供選擇。

「翱翔級別」的計劃選項則為中小企及中高層管理人員而設，提供較高保障額及靈活性，主要保障設住院及手術保障和門診保障。

啟航級別及翱翔級別均設有4項自選保障：附加醫療保障、特別住院現金保障、產科保障及牙科保障，你可按僱員的需要自由加入不同的自選保障。

### 2. 我可以為不同職級的僱員投保不同級別的保障組合嗎？當我的企業擴充時，我可以提升僱員的保障嗎？

你可為不同職級的僱員靈活組合不同的保障。例如你可為中高層管理人員投保「翱翔級別」下的住院及手術保障計劃A1及門診保障計劃C1，另外為一般僱員投保「啟航級別」下的門診手術保障計劃B1。然而同一職級的僱員須投保同一保障組合。個別保障及計劃設有最低僱員人數要求，詳情請參閱保障金額表。

當你的企業擴充時，你可在續保時向保柏提出升級你的計劃，例如將中高層管理人員的門診保障計劃C1提升至無須自負費且非網絡保障為100%賠償率的「升級選項」，甚至加入自選附加醫療保障。

### 3. 甚麼是「門診手術保障」？

「門診手術保障」是「啟航級別」下獨有的保障選項。此保障涵蓋會員於卓新服務供應商診所或日症中心進行的受保外科手術，以保障金額表上所列的每年最高賠償額為限。受保外科手術涵蓋4項專科，包括皮膚科、腸胃科、耳鼻喉科及眼科，以及8種常見手術類型，如內窺鏡、白內障手術、痔瘡切除等。詳細的受保外科手術列表可於合約及保柏的手機應用程式或網站上的保障金額表查閱。

### 1. What's the difference between Starter tier and Flyer tier plan options?

Starter tier is designed for start-ups and general staff, offering basic benefits at affordable rates. There're 3 core benefits to choose from – Hospital and Surgical Benefit, Out-patient Procedure Benefit and Clinical Benefit.

The Flyer tier is designed for SMEs and middle management or above, providing plan options with higher coverage and flexibility. There're 2 core benefit options – Hospital and Surgical Benefit and Clinical Benefit.

Both Starter tier and Flyer tier offer 4 optional benefits to meet your employees' needs: Supplementary Major Medical Benefit, Special Hospital Cash Benefit, Maternity Benefit and Dental Benefit.

### 2. Can I enrol in different benefit combinations for employees of different grades? Can I upgrade their benefits when my company expands in the future?

Yes, you can choose different benefit combinations for employees at different grades. For example, you can enrol in Flyer tier's Hospital and Surgical Benefit Plan A1 and Clinical Benefit Plan C1 for middle management or above, and Starter tier's Out-patient Procedure Benefit Plan B1 for general staff. However, all employees of the same grade must be enrolled in the same benefit combination. A minimum number of employees applies for specific benefits and plans. Please refer to the Schedule of Benefits for details.

When your company expands, you can contact Bupa to upgrade your plan upon renewal. For example, you can upgrade middle management's Clinical Benefit Plan C1 to the "upgrade option" which has no deductible and 100% reimbursement under Non-HealthNet Benefit, or even add the optional Supplementary Major Medical Benefit.

### 3. What is the Out-patient Procedure Benefit?

The Out-patient Procedure Benefit is an option exclusive to Starter tier. This benefit is payable for covered surgical procedures performed at a QualityNet Service Provider's clinic or day case centre, subject to the applicable overall annual limit as stated in the Schedule of Benefits. The covered surgical procedures include 4 specialities such as dermatology, gastroenterology, otorhinolaryngology and ophthalmology, as well as 8 common types of procedures including endoscopy, cataract surgery, haemorrhoidectomy and more. Please refer to the contract and the Schedule of Benefits on Bupa's mobile app or website for the detailed list of covered surgical procedures.



## 常見問題 Frequently asked questions

### 4. 我可以只為僱員投保門診保障嗎？

可以，本計劃下的主要保障，包括住院及手術保障／門診手術保障（只適用於「啟航級別」）及門診保障均可獨立或組合投保。

### 5. 甚麼是「升級選項」？

本計劃下的所有主要保障均設有升級選項，例如可將非網絡保障的賠償率由80%提升至100%、將門診保障的總診治次數由30或40次提升至不限次數（仍受個別保障項目的分項次數所限）等，方便你為僱員設計最佳的保障。

### 6. 僱員的索償紀錄會影響我公司將來的續保保費嗎？

不會，本計劃的保費並不會因僱員曾作出索償而被調高。影響每年保費率的因素包括醫療通脹、一般營運開支及因應醫療開支增加而作出的保障改動等。

### 7. 本計劃的最高保障年齡是多少？

僱員及配偶可保障至69歲；未婚子女可保障至18歲，如未婚子女為全日制學生，可保障至23歲（當保柏要求時提供有效證明文件）。

### 4. Can I enrol in Clinical Benefit only for my employees?

Yes, you can enrol in just one or a combination of the core benefit(s) available under this plan, including Hospital and Surgical Benefit/Out-patient Procedure Benefit (applicable to Starter tier only) and Clinical Benefit.

### 5. What is an “upgrade option”?

All core benefits under this plan provide upgrade options that expand the coverage to better suit your employees' needs. For example, you can upgrade the reimbursement percentage of Non-HealthNet Benefit from 80% to 100%, increase the maximum number of visits under Clinical Benefit in aggregate from 30 or 40 to unlimited (also subject to sub-limits on the number of visits for each benefit item) and so on.

### 6. Will my employees' claims affect the renewal subscription of my company's Bupa Empower scheme?

No, any claims that your employees make won't affect the subscription at renewal. Factors affecting subscription rates each year include medical inflation, general operating expenses and revision of benefits to cover increasing medical expenses.

### 7. What is the maximum cover age for this scheme?

For employees and their spouses, they are covered up to age 69. Unmarried children of employees are covered up to age 18, or up to age 23 if the unmarried child is a full-time student (with valid proof upon request).

## 重要資料 Important information

本冊子乃資料摘要，僅供參考之用。請務必細閱完整的保險合約，以了解計劃之保障範圍、不受保障項目、條款及細則。

我們想幫助你在投保前了解本計劃。請細閱以下資料。

### 等候期

除以下保障外，本計劃的其他保障均不設等候期，合約生效後即可獲得保障：

住院及手術保障	已存在病症，除非本合約下的投保僱員不少於10人，且會員自合約開始日起已連續受保不少於12個月。
產科保障（自選保障）	受保人必須於本保障生效日之後受孕方可獲得賠償，首9個月等候期內不會獲得賠償。倘若因為終止懷孕或早產（妊娠20至37週之間的分娩），此產科保障將不會應用9個月等候期而作賠償，惟會員必須於此產科保障生效日後受孕。為免存疑，若會員於妊娠37週後但於9個月等候期內分娩，將不獲此產科保障賠償。

### 冷靜期及取消合約權益

本計劃不設冷靜期。在合約週年日前，你不能取消合約。

### 有關核保之資料披露

在投保申請期間，你應以最高誠信向保柏披露所有重要事實。如果你不確定某個事實是否重要，則應將其披露。若你未有披露或披露失實資料以致影響保柏的風險評估，將會影響會員的保障權益，後果包括合約被取消或索償款項被調低。

This brochure is a product summary for reference only. You are strongly advised to read and understand the coverage, exclusions, terms and conditions of the complete insurance contract.

We want to help you understand this scheme before you enrol. Please read the information below carefully.

### Waiting period

There's no waiting period except for the benefits below. Coverage starts as soon as your contract is in effect.

Hospital and Surgical Benefit	Pre-existing conditions, unless the number of employees enrolled under the contract is not less than 10 and the member has been insured continuously for not less than 12 months from the coverage commencement date.
Maternity Benefit (Optional)	This benefit is payable provided that the conception occurs after the commencement date of this benefit and no benefit shall be payable during the waiting period of the first 9 months. In the event of premature termination of pregnancy or premature birth (delivery that occurs between 20 and 37 weeks of gestation), this benefit shall be payable without the application of the 9 months' waiting period provided that the conception of such pregnancy occurs after the commencement date of this Maternity Benefit. For the avoidance of doubt, if delivery is occurred after 37 weeks of gestation but within the 9 months' waiting period, this Maternity Benefit shall not be payable.

### Cooling-off period and cancellation rights

This scheme has no cooling-off period. You may not cancel your contract before it expires on the contract anniversary date.

### Disclosure of information for underwriting

During the insurance application process, it's important that you act with utmost good faith and disclose all material facts to Bupa. If you are uncertain as to whether a fact is material, then it should be disclosed. If you fail to disclose or misrepresent a material fact which may impact Bupa's risk assessment, this will raise questions about members' entitlement to insurance benefits. Consequences may include cancellation of your contract or reduction of entitlement to claims payments.



## 重要資料 Important information

### 索償步驟

任何索償須按照保柏所訂的索償程序進行。會員須於求診、診所手術、日症或出院後 90 天內遞交所有有關該索償的所須文件正本，否則保柏將不能處理會員的賠償，或會導致索償被拒。

### 保費調整

每名會員的首期保費會根據年齡、保障選擇等因素而定。

保費並不會因會員曾作出索償而被調高。影響每年保費率的因素包括醫療通脹、一般營運開支及因應醫療開支增加而作出的保障改動等。

### 續保

本合約生效期為期一年。無論會員在投保後的健康狀況有任何改變，只要你符合合約內列明的續保要求，你的合約便可每年續保。保柏可於每年續保時更改保障、合約條款及細則，有關改動將於續保時以書面通知你。

### 繳付保費

你須以年繳方式繳付保費。如更改會員人數或會員的保障項目，你便須在收到繳費單後，按比例繳付有關保費。

### 終止合約

你的合約將在下列最早出現的情況下自動終止：

1. 在保費到期日屆滿時仍未支付保費；或
2. 投保公司破產或無力償債或類似程序開始當日。

你的合約下的會員之保障將於你的合約終止時或他們已不再符合本計劃的資格時終止。詳情請參閱本冊子及合約內的資格條件。

### Claims procedure

Any claim must be made following Bupa's claim procedures. Members should submit all necessary original documents within 90 days after clinical visit, clinical operation, day case or discharge from hospital. Otherwise, we won't be able to process their claim and it may be rejected.

### Subscription adjustment

Each member's initial subscription is primarily determined based on factors such as age and choice of coverage.

Any claims that members make won't affect the subscription at renewal. Factors affecting subscription rates each year include medical inflation, general operating expenses and revision of benefits to cover increasing medical expenses.

### Renewal

This contract will last for 1 year and may be renewed every year as long as you meet the requirements as stated in the Renewal Clause of your contract, regardless of any changes in members' health condition. Bupa may revise the benefits, contract terms and conditions every year at renewal. During the renewal process, we'll notify you in writing if there are any changes.

### Payment of subscription

You'll need to pay your subscription yearly. When there's a change in the number of members or in the benefits of a member, you'll need to pay the relevant subscription on a pro-rata basis upon presentation of the invoice.

### Termination of contract

Your contract will be terminated automatically in the following situations, whichever is earliest:

1. when the subscription is unpaid by the subscription due date; or
2. when bankruptcy or insolvency or analogous proceedings are commenced against the subscriber.

The coverage of members under your contract will cease when your contract is terminated or when they're no longer eligible for the scheme. Please refer to the eligibility requirements in this brochure and contract for details.



## 重要資料

## Important information

### 不受保障項目

- 已存在病症，除非根據本合約投保的僱員人數不少於10人且會員已根據本合約自保障開始日起連續投保不少於12個月。
- 不是醫療必需的治療、醫療服務、藥物或檢驗。
- 任何在法例下或其他保險計劃內或從其他途徑可獲賠償之治療疾病或損傷費用，除非此等費用未能在該等補償、保險計劃或途徑獲得賠償。
- 在水療中心、天然治療中心、康復院、療養院、老人院或類似機構所提供之住宿、護理或服務的費用。
- 手術性或非手術性整容或整形治療（會員因意外而受傷，並於意外後1年內接受醫療上必需的服務則不屬此項）、毛髮礦物質含量分析、健康補品或體重控制，除非獲保柏批准。
- 預防措施，包括但不限於常規驗血、例行檢驗、預防注射或接種疫苗、聽覺測驗及因視力不正常而引致之治療，包括但不限於常規視力測驗或所需之眼鏡或鏡片費用（受門診保障下的「保健服務保障」涵蓋則除外）。
- 先天性疾病、發育異常或遺傳性疾病。
- 由本合約保障開始日起首5年內，因感染人體免疫力缺損病毒所引致的治療。
- 性病或其後遺症。
- 與懷孕有關的治療，包括診斷性產科檢查、生育、墮胎或小產（受產科保障涵蓋則除外）；與男女任何一方的節育、絕育或變性有關的治療；由於不育而直接或間接進行的治療，包括體外受孕，任何非自然受孕或人工受孕；或與性功能失常有關之治療，包括但不限於陽萎、不舉及早泄（不論任何原因導致）。
- 誤用或服用過量藥物或受酒精影響、蓄意自傷身體或意圖自殺而直接或間接引致的治療。
- 任何因參與犯罪活動而引致之疾病或身體損傷。

### General exclusions

- Pre-existing conditions, unless the number of employees enrolled under the contract is not less than 10 and the member has been insured continuously for not less than 12 months from the coverage commencement date.
- Treatment, medical service, medication or investigation which is not medically necessary.
- Any illness or bodily injury for which compensation is payable under any laws or regulations or any other insurance policy or any other sources except to the extent that such charges are not reimbursed by any such compensation, insurance policy or sources.
- Any charges for accommodation, nursing and services received in health hydros, nature cure clinics, convalescent home, rest home, home for the aged or similar establishments.
- Any charges in respect of surgical or non-surgical cosmetic treatment (unless necessitated by injury caused by an accident and the member receives the medically necessary treatments or related services within 1 year of the accident), Hair Mineral Analysis (HMA), health supplements or body weight control (unless approved by Bupa).
- Any charges in respect of preventive measures, including but not limited to routine blood tests, general check-ups, vaccinations or inoculations, hearing tests, eye refraction including but not limited to routine eye tests or any cost of fitting of spectacles or lens (unless it is payable under Wellness Service Benefit under Clinical Benefit).
- Congenital conditions, developmental conditions or hereditary conditions.
- Treatment that commenced during the first 5 years from the coverage commencement date and which in any way arises from, is attributable to, or is consequential upon Human Immunodeficiency Virus Infection.
- Sexually transmitted (venereal) diseases or their sequel.
- Treatment relating to pregnancy, including diagnostic tests for pregnancy or resulting childbirth, abortion or miscarriage (unless it is payable under Maternity Benefit); birth control, sterilisation or sex reassignment of either sex; infertility including in-vitro fertilisation or any other artificial method of inducing pregnancy; or sexual dysfunction including but not limited to impotence, erectile dysfunction and pre-mature ejaculation, regardless of cause.
- Misuse or overdose of drugs or being under the influence of alcohol, self-inflicted injuries or attempted suicide.
- Treatment relating to any illness or bodily injury resulting from participation in criminal activities.



## 重要資料

### Important information

- 另類治療，包括但不限於中藥治療、針灸、穴位按摩、推拿、催眠治療、羅爾夫按摩療法、按摩治療、香薰治療（受門診保障下的「中醫師保障」或「跌打醫師保障」涵蓋則除外）。
- 老年性痴呆（包括阿茲海默氏症）、帕金森病（受門診保障下的「精神科相關治療保障」或「臨床心理輔導保障」涵蓋則除外）。
- 心病或精神病，包括但不限於精神病、神經機能病、抑鬱、焦慮、神經性厭食、精神分裂、行為失常、譫妄症、失眠、神經衰弱等直接或間接引致的治療（受住院及手術保障下的「精神科治療保障」或門診保障下的「精神科相關治療保障」或「臨床心理輔導保障」涵蓋則除外）。
- 購買或使用輔助器具，包括但不限於眼鏡、助聽器及其他設備例如輪椅、拐杖的費用。
- 任何與牙齒或牙肉疾病有關的治療或檢查，根據「牙科保障」或因意外引致緊急入院治療或住院脫除阻生智慧齒則除外。但不包括該住院後之跟進治療（受牙科保障涵蓋則除外）。
- 因戰爭、入侵、外敵行動、開戰（不論是否已宣戰）、內戰、暴動、革命、叛亂或軍人奪權、恐怖活動等直接或間接引致的治療。
- 非醫療性服務，包括但不限於客人膳食、收音機、電話、影印、稅項（就醫療服務所徵收的增值稅或商品及服務稅除外）、醫療報告等費用。
- 因不符合「良好及謹慎的醫療標準」的實驗性或未經證實醫療成效的醫療技術或治療程序而招致的費用。
- 從事或參與海軍、陸軍或空軍任務或任何武裝部隊之行動；或除休閒和健康目的以外，以專業或非業餘身份參與或參加運動，並通過該參與或參加獲取收入或報酬。
- 未經保柏認可的醫生、醫院或醫療保健機構產生的任何費用。
- Alternative treatment including but not limited to Chinese Medicines treatment, acupuncture, acupressure, Tui Na, hypnotism, rolfing, massage therapy and aromatherapy (unless it is payable under Chinese Herbalist Benefit or Chinese Bonesetter Benefit under Clinical Benefit).
- Senile Dementia (including Alzheimer's disease), Parkinson's disease (unless it is payable under Psychiatric-related Treatments Benefit or Psychological Counselling Benefit under Clinical Benefit).
- Psychological or psychiatric condition(s) of any and all kinds, including but not limited to psychoses, neuroses, depression, anxiety, anorexia nervosa, schizophrenia, behavioural disorders, delirium, insomnia and neurasthenia (unless it is payable under Psychiatric Treatment Benefit under Hospital and Surgical Benefit, or Psychiatric-related Treatments Benefit or Psychological Counselling Benefit under Clinical Benefit).
- Any charges for the procurement or use of special braces and appliances, including but not limited to spectacles, hearing aids and other equipments such as wheel chairs and crutches.
- Any treatment or investigation related to dental or gum conditions unless it is covered under Dental Benefit or emergency treatment arising from accidents or the extraction of impacted wisdom teeth during hospital confinement. Follow-up treatment which is related to such hospital confinement shall not be covered unless it is payable under Dental Benefit.
- Treatment arising from war, invasion, acts of foreign enemies, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection or military or usurped power or terrorist acts.
- Non-medical services, including but not limited to guest meals, radio, telephone, photocopy, taxes (except the Value-Added Tax or Goods and Services Tax for medical services), medical report charges and the like.
- Expenses incurred for experimental or unproven medical technology or procedure not in accordance with the standards of good and prudent medical practice.
- Engaging or taking part in naval, military or airforce or any operation with any armed force; or in a sport in a professional or non-amateur capacity other than for leisure and health purpose and receives or earns an income or remuneration from engaging or taking part in it.
- Any charges incurred at a medical practitioner, hospital or healthcare facility unrecognised by Bupa.



## 重要資料 Important information

### 醫療必需

保柏只會根據「醫療必需」和「正常及慣常」的原則，為會員所需支付的費用及／或開支作出賠償。

醫療必需指醫療上必需的治療、醫療服務或藥物：

- (a) 以正常及慣常費用就病症之診斷提供相應之治療；
- (b) 符合良好及謹慎的醫療標準；
- (c) 就有關診斷或治療而所需的；
- (d) 非純為會員、註冊西醫、註冊中醫、脊醫、物理治療師、合資格護士、麻醉科醫生、註冊牙醫、註冊視光師、精神科醫生或任何其他醫療服務供應商提供方便；
- (e) 以最合適之程度向會員提供安全及有效的治療；及
- (f) 住院非純為診斷掃描目的、影像學檢驗或物理治療。

為免存疑，在考慮治療、醫療服務或藥物是否醫療必需時，主診註冊西醫的建議並不是唯一的考慮因素。

在不損害上述的一般性條件的原則下，符合醫療所需條件的住院情況包括但不限於以下例子：

- (i) 會員因急症需要在醫院接受緊急治療；
- (ii) 手術在醫學上需要在全身麻醉下進行；
- (iii) 醫院具備手術或治療程序所需的設備，有關手術或治療程序並不能以日症病人的方式進行；
- (iv) 會員同時發生的傷病屬明顯嚴重；及／或
- (v) 考慮到會員的個人情況及會員安全後，所需的醫療服務應在醫院內進行。

### Medically necessary

We only cover the expenses of the member when they are medically necessary and normal and customary.

Medically necessary means the necessity to have a treatment, medical service or medication which is:

- (a) consistent with the diagnosis and customary medical treatment for the condition at a normal and customary charge;
- (b) in accordance with standards of good and prudent medical practice;
- (c) necessary for such a diagnosis or treatment;
- (d) not furnished primarily for the convenience of the member, registered medical practitioner, registered Chinese medicine practitioner, chiropractor, physiotherapist, qualified nurse, anaesthetist, registered dentist, registered optometrist, psychiatrist or any other medical service providers;
- (e) furnished at the most appropriate level which can be safely and effectively provided to the member; and
- (f) with respect to hospital confinement, not furnished primarily for diagnostic scanning purposes, imaging examination or physical therapy.

For the avoidance of doubt, the recommendation of the attending registered medical practitioner is not the sole factor to be considered when determining whether a treatment, medical service or medication is medically necessary.

Without prejudice to the generality of the foregoing, circumstances where a hospital confinement is considered medically necessary include, but are not limited to:

- (i) the member is having an emergency that requires urgent treatment which should be performed at a hospital;
- (ii) surgical procedures which are medically required to be performed under general anaesthesia;
- (iii) equipment for surgical procedure is available in hospital and procedure cannot be done on a day case basis;
- (iv) there is significantly severe co-morbidity of the member; and/or
- (v) taking into account the individual circumstances of the member and for the safety of the member, the medical service should only be conducted in hospital.



## 重要資料

## Important information

就「良好及謹慎的醫療標準」之詮釋，保柏將會考慮以下事項：

- I. 醫療標準為必須經過適當審查的獨立醫學期刊中臨床證明所界定；
- II. 相關專業機構的建議；及
- III. 符合良好醫療守則標準。

### 正常及慣常

「正常及慣常」是指就醫療服務的收費而言，對情況類似的人士（例如同性別及相近年齡），就類似傷病提供類似治療、服務或物料時，不超過當地相關醫療服務供應者收取的一般收費範圍的水平。「正常及慣常」的收費水平由保柏合理及絕對真誠地決定，在任何情況下，此收費不得高於實際收費。

保柏必須參照以下資料（如適用）以釐定「正常及慣常」收費：

- (a) 由保險或醫學業界進行的治療或服務費用統計及調查；
- (b) 公司內部或業界的賠償統計；
- (c) 香港政府憲報；及 / 或
- (d) 提供治療、服務或物料當地的其他相關參考資料。

For the purposes of interpreting “standards of good and prudent medical practice”, Bupa shall consider the following:

- I. standards that are based on clinically proven evidence in appropriately reviewed, independent medical journals;
- II. relevant specialty body recommendations; and
- III. in accordance with standards of generally accepted medical practice.

### Normal and customary

In relation to fees, “normal and customary” means such level which does not exceed the general range of charges being charged by the relevant service providers in the locality where the charge is incurred for similar treatment, services or supplies to individuals with similar conditions, e.g. of the same sex and similar age, for a similar disability, as reasonably determined by Bupa in utmost good faith. The “normal and customary” charges shall not in any event exceed the actual charges incurred.

In determining whether a charge is “normal and customary”, Bupa shall make reference to the followings (if applicable):

- (a) treatment or service fee statistics and surveys in the insurance or medical industry;
- (b) internal or industry claim statistics;
- (c) gazette published by the Hong Kong government; and/or
- (d) other pertinent source of reference in the locality where the treatments, services or supplies are provided.

本計劃由保柏（亞洲）有限公司承保。保柏（亞洲）有限公司已獲保險業監管局授權於香港特別行政區經營一般保險，並受其監管。  
本冊子中、英文之意思如有任何差別，概以英文為準。

This scheme is insured by Bupa (Asia) Limited. Bupa (Asia) Limited is authorised and regulated by the Insurance Authority in Hong Kong to carry out general insurance business in the HKSAR.

In the event of any discrepancy in respect of the meaning between the Chinese version and the English version of this brochure, the English version shall prevail.

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